



Government of India
Ministry of Textiles
Office of the Development Commissioner (Handlooms)
Weavers' Service Centre, Ahmedabad



INVITING EXPRESSION OF INTERESTS (EoI)

Expression of Interests (EoIs) are invited for engaging **Cluster Development Executive** for Clusters Development Programme (CDPs) in Gujarat State under NHDP Scheme, sponsored by the O/o the Development Commissioner for Handlooms, Ministry of Textiles, Govt. of India for a maximum period of 3 years at consolidated salary.

The details of eligibility criteria, broad Terms of Reference (ToR), Guidelines for submission of EoIs and other terms and conditions are available on the website www.handlooms.nic.in.

The last date for receipt of the application is within 21 days from the date of advertisement.

**AD (P) / HOO
WSC Ahmedabad**



Government of India
Ministry of Textiles
Office of Development Commissioner for Handlooms
Weavers Service Centre, Ahmedabad



No. WSCA/Advt./10(1)/667

Dated: 20th Sep, 2023

Notice Inviting Expression of Interests (Eols) for engaging Cluster Development Executive (CDE) in Cluster Development Programme (CDP) under National Handloom Development Program (NHDP) in Gujarat State, implemented by Weavers Service Centre, Ahmedabad

The Cluster Development Programme in Gujarat State, supported by the National Handloom Development Programme (NHDP) under the aegis of the Office of Development Commissioner for Handlooms, Ministry of Textiles, Government of India, is seeking qualified candidates for the position of Cluster Development Executive (CDE). We invite Eols from eligible individuals to work with us.

2. Position Requirements:

- a) **Qualification:** Applicants must possess a Diploma/Degree in Handloom Technology (DHT) or Textile technology with a preference for a minimum of 2 years of relevant work experience.
- b) **Computer Literacy:** Candidates should demonstrate proficiency in computer applications, including MS Word, Excel, and PowerPoint, and possess basic knowledge of accounting principles.

Note: -

(i) Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.

(ii) Wherever Cumulative Grade Point Average (CGPA)/ Overall Grade Point Average (OGPA) or a letter grade in Degree is awarded, equivalent percentage of marks should be indicated in the online application form (Annexure-I) as per norms adopted by University/ Institutes. Candidates will be required to submit proof / certificate to this effect from the Institute at the time of verification of documents, if called for the same.

(iii) Part-time work experience, Internship & training shall not be considered as work experience. Only direct work experience (full-time) including fixed term basis employment in an organization will be taken into consideration.

(v) All the candidates who are called for interview & documents verification will be required to produce the relevant Certificates such as Mark sheets for all years / Provisional Certificate/ Degree of Graduation/Post-Graduation etc. in original as proof of having acquired the minimum educational qualification on or before the stipulated date, failing which the candidature of such candidates will be cancelled.

3. Selection Criteria: The selection process will evaluate qualifications, experience, age, and domicile status, etc.

4. Application Submission:

- a) Interested candidates should submit their applications using the form provided in **Annexure-I**, along with self-attested copies of certificates verifying their qualifications and work

experience.

- b) Candidates must go through the requirements of educational qualification, experience, etc. and satisfy themselves that they are eligible for the post and must enclose self-attested copies of supporting documents with the application form (Annexure-I). When scrutiny is undertaken, if any claim made in the application form is not found substantiated, the candidature will be cancelled and the selection committee's decision shall be final.

5. Contract Duration: Cluster Development Executives will be appointed for a maximum period of 3 years, with a consolidated monthly salary of Rs. 30,000/- and as per the norms laid down in NHDP guidelines from time to time.

6. Application Process:

Eligible candidates interested in serving as Cluster Development Executives (CDEs) are requested to submit their applications within **21 days** from the date of this advertisement to the **Head of Office, Weavers Service Centre, 3rd Floor, NTC Building, Old Jahangir Mill Compound, Opp. Govt. Litho Press BRTS Bus-Stop, Dudheshwar Road, Shahibaug, Ahmedabad – 380 004, GUJARAT.**

Please ensure that the envelope containing your application is clearly marked with '**Application for Cluster Development Executive.**' In case the 21st day falls on a holiday, the next working day will be considered as the last day for application submissions.

7. Important Dates:

Advertisement Date: **20th September, 2023**

Deadline for Application Submission: **21 days from Advertisement Date**

8. GENERAL INFORMATION AND INSTRUCTIONS:

- a) Only Indian Nationals are eligible to apply.
- b) Incomplete application, in any respect shall be rejected and no further correspondence shall be entertained.
- c) All qualifications should be recognized by University/AICTE/appropriate Indian Statutory Authorities.
- d) No TA/DA will be paid to any candidate for appearing in the interview followed by document verifications.
- e) If any information provided by the candidate is found to be false or incorrect or not in conformity with the eligibility criteria, then his/her candidature is liable to be rejected at any stage of the recruitment process or after recruitment or joining.
- f) Any modifications/amendments/corrigendum in respect of the above advertisement shall be made available only on the DCHL Website (www.handlooms.nic.in). No further press advertisement will be published. Hence prospective applicants are advised to visit the Website regularly for this process.
- g) Canvassing in any form will disqualify a candidate.
- h) Any dispute with regard to recruitment against this advertisement will be settled within the jurisdiction of Ahmedabad only.

9. Action against candidates found guilty of misconduct:

- a) Candidates are advised in their own interest that they should not furnish any documents/information that are false, tampered, fabricated or should not suppress any material information while filling up the application form.
- b) At any stage of recruitment or later, if a candidate is or has been found guilty of any misconduct such as:
 - i. Impersonating or procuring impersonation by any person; or
 - ii. Misbehaving in the Document Verification/Interview; or
 - iii. Resorting to any irregular means in connection with his/her candidature during selection process; or

- iv. Using undue influence for his/her candidature by any means; or
- v. Submitting of false certificates/ documents /information or suppressing any information at any stage; or
- vi. In addition to above (mentioned at Point No. (b) (i) to (v) above) rendering himself/herself liable to legal/criminal prosecution, will also become liable to be:
 - a. Disqualified from the Interview or ;
 - b. Debarred either permanently or for a specified period from any recruitment and /or
 - c. Discharged/removed/dismissed from contractual service, if the act of misconduct comes to notice after his/her appointment to the service of Implementing Agency (WSC Ahmedabad).
- c) The Implementing Agency (WSC Ahmedabad) may report the matter to Police/Investigating Agencies as deemed fit and may also take appropriate action to get the matter examined by the authorities/forensic experts concerned.

10. Committee's decision final:

The decision of the Committee in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, etc. will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.

We welcome your expressions of interest and look forward to your potential contributions to the Cluster Development Programme in Gujarat. For further inquiries or additional information, please contact the **Head of Office, Weavers Service Centre, 3rd Floor, NTC Building, Old Jahangir Mill Compound, Opp. Govt. Litho Press BRTS Bus-Stop, Dudheshwar Road, Shahibaug, Ahmedabad – 380 004, GUJARAT** (Phone: 079-27557081), Email – wsctex@gmail.com

Annexure-I: Application Form (To be attached with the advertisement)

(Advertisement No.....)

Name of the post applied for:.....



1. Name of the candidate (In Block Letters).....

2. Father's/Husband's Name.....

3. Correspondence Address (with Pin code):.....

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4. Permanent Address (with Pin code):

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5. Contact Details:

 Email ID:

 Mobile No:

6. Nationality:

7. Category (SC/ST/OBC/PH/Others):

8. Person with Disability (Yes/No):

9. Date of Birth (DD/MM/YYYY):

10. Gender:

11. Educational /Professional Qualification Possessed / Examination passed:

Sl. No.	Name of the Examination	Year of Passing	Name of the Institute/Board/University	Percentage of Marks	Subjects

12. Work Experience (in chronological order) duly supported by experience certificates:

Sl. No.	Name of the Institution/ Establishment	Designation	Nature of Duties	Last Salary Drawn	From	To	Duration of Service		
							YY	MM	DD

DECLARATION

I do hereby declare that the information furnished in the format towards support of my educational qualification, experience and the other particulars in connection with my candidature for the post of is true and correct to the best of my knowledge and belief. In case any information is being found false or incorrect in near future, my candidature is liable to be treated as cancelled.

List of Enclosures:

1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

Place:

Date:

Signature of the Candidate